

STORM PREPAREDNESS CHECKLIST

Storm name	Date
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Watch · 72 hrs out ☐ Review jobsite conditions ☐ Identify loose items Preparation · 24–48 hrs out ☐ Cancel deliveries within 48 hrs ☐ Pull dumpsters — or cover, weight & engage screens ☐ Remove / secure ladders & pump jacks ☐ Secure port-a-pots (anchors, blocks, or straps) ☐ Move loose materials inside or elevate & strap ☐ Framing homes evaluated with Director of Construction Secure the house · last to leave ☐ All windows closed & locked ☐ All doors closed & locked ☐ Power off at the main ☐ Water off at the main & drained ☐ Heaters disconnected; propane secured ☐ Materials elevated & secured ☐ Interior & exterior photos taken ☐ Daily Log updated with site conditions	Recovery · after the storm ☐ Post-storm meeting by 10 AM first day back ☐ Exterior — full circle walk: property & adjacent, materials / dumpster / port-a-pot still secure ☐ Roof — visual inspection + blown shingles around property ☐ Siding, fascia & trim inspected ☐ Interior — windows & doors checked for water penetration ☐ Ceilings checked for water damage ☐ Decks checked for security & damage ☐ Mechanical trades contacted BEFORE utilities back on (if any concern) ☐ Photo documentation; damage reported to Director of Construction ☐ Delivery schedule resumed as conditions allow
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Site secured & recovered — Superintendent	Date
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